



# ISSAQUAH MIDDLE PTSA

# GRANT GUIDELINES

**GRANT CRITERIA:** IM PTSA will consider any item, program, or activity that is compatible with our mission (above), and will review applications considering at least the following criteria:

- Does it foster student learning?
- Does it strengthen our school community?
- Does it reach a large number of students and/or target an underserved population?
- Will it have a long-term impact?
- Does it align with IMS building goals?
- Is IM PTSA the most appropriate funding source?

## **APPLICATION PROCESS:**

1. Complete the "Issaquah Middle PTSA Grant Application" (form on website).
2. Submit application to the Principal, who will confirm its feasibility/suitability and consider other available funding sources, if any. The Principal will forward it to the PTSA.
3. The PTSA President will send you an e-mail to confirm receipt and may contact you with additional questions.
4. Your grant request will be considered and voted on at a monthly PTSA General Membership meeting (timeline below). PTSA will notify you via e-mail immediately afterward.
5. Our PTSA Treasurer will provide a check to the appropriate party upon presentation of an invoice.

**GRANT ASSISTANCE:** For help on your application, contact our PTSA President(s) at [president@issaquahmiddleptsa.org](mailto:president@issaquahmiddleptsa.org).

**IM PTSA Mission Statement:** Actively collaborate with the administration to create a welcoming and vibrant academic community by providing resources to enhance the learning experience; strengthen community relationships by encouraging more family involvement; and support students, families, and staff at IMS through our programs and activities.

*Thank you for your efforts to enhance the learning environment at IMS and for sharing your ideas with the PTSA.*